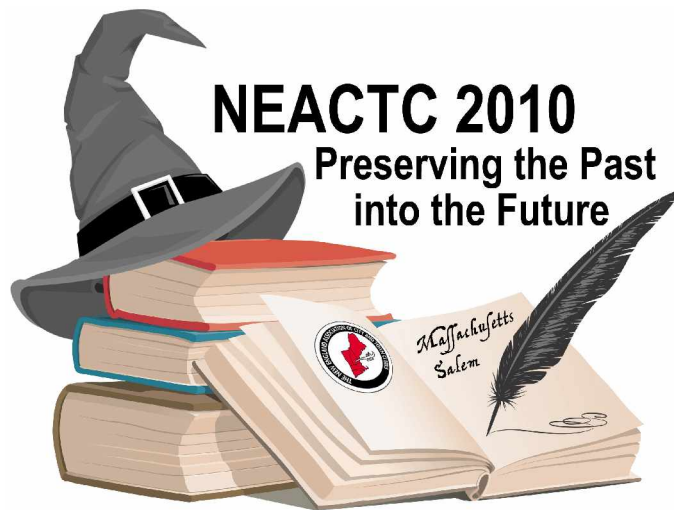


The 2010 New England conference to be held in Salem has taken shape, and it will be wonderful. The program committee has come up with a diverse and exciting group of presentations. Salem is charming beyond words. The headquarters hotel is a historical gem, and the nearby hotel is new and up to date. The President's reception at the exquisite Peabody-Essex Museum will be memorable. Optional trolley tours will help you discover historic Salem. Your problem will be to fit in everything we have to offer in the all too short time laid out for the meeting.

We are including the program to give you an idea of what is ahead for you, but we are holding off on asking you to sign up for programs until July 1. We know that some of you will want to pay for some parts of your costs using FY 10 money, so we are putting the application in this month. We'll be back during the summer for those of you who will be using FY 11 dollars.

On behalf of NEACTC President Catherine Flanagan Stover and the wonderful conference committee, I look forward to seeing you in Salem and to being able to answer any questions you might have.

Laurence R. Pizer, Conference Chair  
Plymouth



NEACTC 43<sup>rd</sup> ANNUAL CONFERENCE PROGRAM  
 'Preserving the Past....Into the Future'  
 November 17-18-19, 2010 - Hawthorne Hotel, Salem, MA

**Wednesday, November 17, 2010**

Event	Time
Registration	9:00 am - 3:00 pm
Exhibits Open	10:00 am - 3:00 pm
NEACTC/NEMCI Meetings/Luncheons	10:30 am - 12:45 pm
Welcome to Salem (City Clerk)/Annual Business Meeting	1:00 pm - 1:30 pm
<u>Education Session</u>	1:30 pm - 4:30 pm
<ul style="list-style-type: none"> <li>General Session #1 - 'The Way We Vote: The Local Dimension of American Suffrage'            Alec Ewald, University of Vermont - Of particular interest for students of American elections and election law, Ewald draws from history, law, political science, and other disciplines as he paints a picture of the pluses and minuses of decentralization, from the beginning of the Republic through modern times. Ewald, in 'The Way We Vote' makes a case for celebrating the diversity in American democracy</li> </ul>	
Break	2:45 pm - 3:15 pm
President's Reception @ Peabody Essex Museum Kim Driscoll, Mayor, City of Salem	5:00 pm - 7:00 pm
Entertainment: Bagpiper & The Jolly Rogues - The Jolly Rogues, Wilmington, MA -4 folk-men in period costumes featuring sea shanty tunes from the 18th and 19th. Century	

**Thursday, November 18, 2010**

Registration	7:30 am - Noon
Continental Breakfast	7:30 am - 8:30 am
Exhibits	8:00 am - 4:30 pm
<u>Education Sessions</u>	
<ul style="list-style-type: none"> <li>Session A - Slaying the E-Mail Dragon - Abby Marks Beale 8:30 am - 11:30 am.            Communicating via email can be very efficient, but things are getting out of hand! Learn how to better manage our email skills with one of the leading experts in the field of productivity. Abby's</li> </ul>	

expertise in helping busy people manage time, reading, and handling email workload will help position participants to improve time management skills and reduce stress!

- Session B - Preserving Historic Records - 8:30 am - 11:30 am  
A hands-on experience of Peabody Essex archives/preservation initiatives with Irene Axelrod, Peabody Essex Museum, and Deborah Wender, NEDCC - Director of Book Conservation.
- Session C - Evolving Role of the Municipal Clerk 8:30 am - 10:00 am  
A panel presentation of New England's Municipal Clerks will guide participants through the changes in the office of Municipal Clerk over the years and offer insight into future possibilities of this vital office.

\$Tour-1A Trolley Tour City of Salem - nonstop - 1 hour tour 10:30 am - 11:30 am  
\$Tour-2 Trolley Tour Salem - Nathaniel Hawthorne - 3 hour tour 8:30 am - 11:30 am

Break 10:00 am - 10:30 am  
Lunch 12:00 Noon - 1:30 pm  
(Historical In-Character Nathaniel Hawthorne)

### Education Sessions

- Session D - History of Voting Rights Act of 1965 1:30 pm - 4:30 pm  
Mass. ACLU - Carol Rose, President  
Carol M. Rose, Executive Director, ACLU - Massachusetts, will enlighten participants on the history of the Voting Rights Act of 1965, and impact on voting today and the future. "Our constitutional democracy rests on certain core principles," "Every vote should be counted accurately, every vote should be counted equally, and no one should be denied the right to vote based on the color of his or her skin." (Nadine Strossen, ACLU).
- Session E - Vital Records Through Time: The New England Perspective 1:30 pm - 4:30 pm  
A panel of NE Directors of Registries of Vital Records & Statistics will review past, current, and proposed initiatives impacting vital records throughout the NE states and upcoming involvement with initiatives at the federal level. Moderated by Laurence Pizer, Plymouth Town Clerk
- Session F - CoSTEP - Coordination & Collaboration Initiatives for Historic Preservation of Cultural Resources 1:30 pm - 3:00 pm  
Representatives from NEDCC, Mass. State Archives & Mass. Board of Library Commissioners will enlighten participants on the CoSTEP Massachusetts Pilot Project underway to develop model statewide disaster plans for dissemination to state libraries and archives across the United States - to provide a blueprint for preparing in advance for area-wide disasters, building alliances with federal, state, and local emergency management agencies, and coordination between different types of cultural institutions.

\$Tour-3 - Tour - Salem Witches	1:30 pm - 4:30 pm
\$Tour-1b - Tour - Trolley Tour of the City - Nonstop	3:30 pm - 4:30 pm
Break/Drawings	3:00 pm - 3:30 pm
Reception	6:00 pm - 7:00 pm
Banquet	7:00 pm - 8:30 pm
Performance:	8:00 pm
<ul style="list-style-type: none"> <li>Cry Innocent - The people versus Bridget Bishop - a dramatic live recreation of Salem's first witch trial, where audience members play the role of jury.</li> </ul>	

\$Note: Trolley Tours rates of \$10 for half-day and \$20 for full-day tours, payable with registration.

Friday, November 19, 2010

Breakfast Buffet	7:30 am - 8:30 am
NEACTC/NEMCI Breakfast Meeting	
<ul style="list-style-type: none"> <li>General Session #2 -</li> </ul>	8:30 am - 11:00 am
Breakfast with Susan Wornick- award-winning television journalist and consumer advocate will share some stories behind the news and how she has survived in a competitive business over the years	8:30 a.m. - 9:15 a.m.
General Session #3 -	9:30 a.m. - 11:00 a.m.
Noreen Reilly - Transformational Leadership - the Keys to Success The key to success in any organization is effective leadership. Learn ways to improve the lines of communication between staff, departments, and bosses; acquire skills for communicating the message you want, clearly, concisely, and positively. Learn how to build bridges between people. Discover how you can be a transformational leader who inspires positive change through vision, trust, goal setting, and making others feel valuable and capable.	
Closing Remarks	11:00 am - 11:15 am

# New England Association of City and Town Clerks

## 43<sup>rd</sup> Annual Conference

November 17, 18, and 19, 2010

Hawthorne Hotel

Salem, MA. 01970

Name : \_\_\_\_\_  
Title: \_\_\_\_\_ Municipality \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City/Town \_\_\_\_\_  
EMAIL: \_\_\_\_\_ Telephone# \_\_\_\_\_  
Indicate name for use on a badge: \_\_\_\_\_  
First name or nickname of guest for use on a badge \_\_\_\_\_

REGISTRATION: (Cancellations after October 18th are non-refundable) Amount

NEACTC Members/Associates	\$200.00	_____
(Limited to the 1 <sup>st</sup> 200 registrants)		
Non-members	\$225.00	_____
Guests Full Registration	\$200.00	_____
1 Hr Trolley Tour	\$ 10.00	_____
3 Hr Trolley Tour	\$ 20.00	_____

(Register for tours on educational forms)

Your registration includes all meals.

WEDNESDAY

Education Session  
President's Reception  
(Casual dress)

THURSDAY

Continental Breakfast  
Educational Sessions  
Lunch  
Educational Sessions  
Banquet/Entertainment

FRIDAY

Full Breakfast  
Educational Sessions

Do you have any special diet considerations? \_\_\_\_\_

Check enclosed for a total of \$ \_\_\_\_\_

Make Check payable to: "NEACTC CONFERENCE FUND"

Mail to: Linda Lincoln (Retired Town Clerk )

24 Quaboag St.,  
Brookfield, MA. 01506

[glincoln@charter.net](mailto:glincoln@charter.net)

Fax # 413-477-6703

1. Fill out Registration Form #1. Use Separate form for each person.
2. Hotel Reservations made directly to the Hotel - See Hotel Information form #2.
3. Register for Classes and Trolley Tours with form #3



# Reservation Form

*Hawthorne Hotel*  
*18 Washington Square West*  
*Salem, MA 01970*  
*Tel: 978-744-4080*

New England City & Town Clerks Conference November 17, 18, 19, 2010

CHECK IN TIME IS 4:00P.M.

CHECK OUT TIME IS 11:00A.M.

1 NIGHT PLAN – WED ONLY or THURS ONLY

Single \$170.04 per person  
Double \$85.02 per person  
Triple \$60.33 per person

2 NIGHT PLAN – WED & THURS

Single \$340.08 per person  
Double \$170.44 per person  
Triple \$120.66 per person

3 NIGHT PLAN – TUES, WED & THURS or WED, THURS & FRI

Single \$510.12 per person / Double \$255.06 per person / Triple \$181.00 per person  
**ABOVE RATES ARE GUARANTEED UNTIL OCTOBER 18, 2010**

### COMPLETE ONE FORM PER ROOM

Smoking: \_\_\_\_ Non-Smoking: \_\_\_\_ No. of Occupants in room: \_\_\_\_  
(There are only 5 smoking rooms in the hotel on a first come basis)

No. of Beds (Circle one) 1 2 3 (3<sup>rd</sup> bed will be a cot)

**Only one individual's credit card is needed to guarantee the room.**

**You may choose to pay by company check or credit card upon arrival for check in.**

OCCUPANT #1 (Person who will be using their card to guarantee the room)

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Town: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_  
E-mail address: \_\_\_\_\_  
Credit Card: (Circle One) AMEX VISA MC DISCOVER Check Enclosed: \$ \_\_\_\_\_  
Card #: \_\_\_\_\_ Exp Date: \_\_\_\_\_  
Name that appears on Credit Card: \_\_\_\_\_  
Signature: \_\_\_\_\_

OCCUPANT #2

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Town: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

OCCUPANT #3

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Town: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

**PLEASE FAX THIS FORM TO 978-745-2626 Attn. Thomas MacDonald**