

**Anna M. Farrell, CMC**

Fitchburg City Clerk  
President, Massachusetts City Clerk Association  
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**Craig A.J. Manseau**

Newton Election Commission Executive Secretary  
Treasurer, Massachusetts City Clerk Association  
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[cmanseau@newtonma.gov](mailto:cmanseau@newtonma.gov)

Hello to our Town Clerk Friends!

I am pleased to extend this invitation to the **MA CITY CLERK'S ASSOCIATION Fall Conference** to be held for one day on **Thursday, October 13, 2011 at the Wachusett Village Inn, Village Inn Road, Westminster MA 01473.** <http://www.wachusettvillageinn.com/>

**CONFERENCE AGENDA**

**Continental Breakfast**

8:00A – 9:00A

**Alcoholic Beverages Control Commission**

9:00A – 10:45A

*Caroline Wilichoski, Senior Investigator  
Patricia Krueger, Supervisor of Licensing  
Alcoholic beverage licensing issues and procedures*

**MA Registry of Vital Records and Statistics**

10:45A – 11:30A

*Stanley Nyberg, Registrar and  
Karin Barrett, Assistant Registrar  
General Update*

**SOC Elections Division**

11:30A – 12:30P

*Michelle Tassinari, Director/Legal Counsel  
Local election problems and ways to avoid them; update on March Presidential Primary.*

**-----Lunch-----**

12:30P – 1:30P

**U.S. Census Bureau**

1:30P – 3:30P

Count Question Resolution Program; Accessing census data for your community  
*"Perhaps the most significant impact of the census numbers...is that they determine the distribution of billions of dollars in federal and state aid to cities and towns....Cities and towns seeking to correct their official population counts....have the opportunity to do so....through the Count Question Resolution Program"*  
(Strate, Susan, "Correcting Census Counts Can Mean Dollars for Cities, Towns", Municipal Advocate Vol. 26, No.2: 14-19)

**Roundtable**

3:30P.....

Conversation with fellow clerks.....

Anna M. Farrell  
Fitchburg City Clerk  
President, MA City Clerk's Association

**RSVP no later than September 26, 2011. Please see form enclosed.**

Please complete this form and return it NO LATER THAN September 26, 2011 to:

Anna Farrell, City Clerk  
718 Main Street  
Fitchburg MA 01420

YES, I will be attending! \_\_\_\_\_

\_\_\_\_\_  
TOWN CLERK NAME

\_\_\_\_\_  
MAILING ADDRESS

\_\_\_\_\_  
CITY AND ZIP CODE

\_\_\_\_\_  
TELEPHONE NUMBER

\_\_\_\_\_  
EMAIL ADDRESS

If you have specific questions for any of the presenters, please jot them down here and I will forward to them to be addressed at the conference.

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**COST:**

**\$40.00 per person. Please make checks payable to MA City Clerk's Association.**

If you wish, overnight accommodations at Wachusett Village Inn are available at the reduced rate of \$89 per night.

To reserve a room you must call 1-800-342-1905. Check In time is 3:00PM and Check Out is by 11:00AM  
The cost of the room will not be covered by the Association.