

**New Hampshire City & Town Clerks Association
Executive Board Meeting Minutes
October 21, 2009**

Attendance: Deb Clark, Sue McKinnon, Rita Eigenbrode, Tricia Picuch, Linda Hardy, Pat Waterman, Deb Cornett, Judy White, Susan Wagoner, Phyllis Thompson, Kathy Seaver, Jeanette Vinton, Teri Upton, Lori Holmes, Lori Radke, Maryellen Pelletier, Sandi Allard, Marjorie Roy, and Stephanie Glidden.

Absent: Kimberly Johnson

President Clark called the meeting to order at 9:05 AM. She introduced Sandi Allard of Lebanon and Marge Roy of Andover, new Regional Co-chairs for the Dartmouth/Lake Sunapee Region, and Stephanie Glidden, new Co-chair for the White Mountain Region.

The Minutes of the September 9, 2009 and September 11, 2009 Executive Board meetings were accepted as written, upon a motion from Jeanette Vinton and second from Pat Waterman.

A motion to accept the Treasurer's Report of 10/21/09 was made by Pat Waterman and followed by several seconds. The report was accepted as presented.

The following schedule was set for Executive Board meetings for the coming year:

November 18	DMV Conference Room	9:30 AM
December 16	HAVA Conference Room	9:30 AM
January 20, 2010	DMV Conference Room	9:30 AM
February 17	HAVA Conference Room	9:30 AM
March 17	DMV Conference Room	9:30 AM
April 21	HAVA Conference Room	9:30 AM
May	NO EB MEETING – REGIONAL MEETINGS TO BE HELD	
June 16	DMV Conference Room	9:30 AM
July 21	HAVA Conference Room	9:30 AM
August 18	DMV Conference Room	9:30 AM

The Legislative Policies and Code of Ethics of the NHCTCA were both formally re-adopted.

Two candidates for the position of Lobbyist for the Association were interviewed by the Executive Board, due to the resignation of our former Lobbyist, Denis Parker. One question which we asked both candidates was their feeling regarding the election or appointment of Town Clerks, an issue of great importance to our Association. Both candidates were in favor of elected Town Clerks, citing that appointing Town Clerks was likely to involve politics.

After the candidates' appearances, the Board discussed the next course of action. The Legislative Committee Co-chairs, Lori Radke and Mary Ellen Pelletier, will confer with Patty Little of the Legislative Committee and President Clark to attempt to effect a contract for the new lobbyist. Information will be reported next month on the success of their discussion.

Lori Holmes questioned the RSA number which requires each Town to pay for the Town Clerk's attendance at the Annual Conference. It is RSA 31:8.

Steve Wurtz from the Division of Vital Records reported to us that his department was not affected by layoffs, and that no administrative positions at OIT were affected. Steve reported on the current applications for marriage, with a reminder to be sure to check the correct choice for each party applying – there have been some instances in heterosexual marriage applications where Bride is checked off for the Male and Groom is checked off for the Female. Steve feels that this may be due to the Clerk not being used to keying from the new forms. Steve also reminded us that Civil Unions are still an option through December 31, 2009.

Pat Waterman announced new members on the Conference Committee as follows:

Deb Cornett, Gilmanton	Speaker Co-chair
Sheryl Eisenberg, Rochester	Speaker Co-chair
Debra Patrick, Berlin	Raffle Chairperson
Kerri Parker, Meredith	Raffle Co-chair
Diane Trippett, Merrimack	Vendor Chairperson
Kathy Valliere, Greenville	Vendor Co-chair

A new MAAP User Group has been formed and the members are:

Deb Clark, Charlestown
 Hannah Joyce, Campton
 Kathy Seaver, Farmington
 Betty Ramspott, Sunapee
 Sue Wagoner, Mason
 Kathy Valliere, Greenville

Two cities which have been involved with the MAAP project will continue to be involved with this User Group as well.

Regional Co-chairs were asked by President Clark to be more involved with other Clerks in their respective regions. She would like to see the Co-chairs reach out by phone or email just to let NHCTCA members know that “We are here!” President Clark requested that the Regional Co-chairs make monthly reports at the Executive Board meetings updating their outreach efforts. Longevity Awards for those not in attendance at the Annual Conference were given to the Regional Co-chairs for distribution.

In the spirit of communication and outreach, a discussion followed about starting a website similar to what the NH Tax Collectors have established quite successfully. Several suggestions were made regarding the manner of launching a website. President Clark requested that all Board members with ideas please bring them to the November 18 meeting.

Regarding future dates, the New Clerk Workshop has been scheduled for April 5 and April 12, 2010.

At 12:55 P.M., Trish Piecuch made a motion, followed by several seconds, to adjourn the meeting. Meeting was adjourned by unanimous vote.

Respectfully submitted,

Linda M. Hardy
Secretary