

**New Hampshire City & Town Clerks Association
Executive Board Meeting Minutes
February 17, 2010**

Attendance: Deb Clark, Tricia Piecuch, Pat Waterman, Deb Cornett, Stephanie Glidden, Kimberly Johnson, Susan Wagoner, Sandi Allard, Sue McKinnon, Linda Hardy, Judith White, Phyllis Thompson, Rita Eigenbrode, Lori Radke, and lobbyist Nancy K. Johnson

President Clark called the meeting to order at 9:38 AM. An amendment to the January Secretary's Report was made to correct wording about Pat Waterman's letter from Diane Trippett. It was then moved, and seconded, to approve the report as amended. Vote amongst those not abstaining was unanimous.

The Treasurer's report was submitted. The report was accepted. Our treasurer, Rita Eigenbrode, suggested closing out the deposit account that the Association has with PDIP, due to a low balance and low income derived from that balance. There was a unanimous vote to move the funds from the PDIP account to the ING Savings Account. It was reported that dues are coming in very well.

President Clark appointed an Audit Committee to review the books of the Association: Sue McKinnon, Diane Trippett, and Trish Piecuch. Deb Clark had previously been a member of the committee, but stepped down due to her role as president.

Sandi Allard reminded all present to complete the Bio Sheets and get them to her as soon as possible.

The Association's Lobbyist, Nancy Johnson gave a Legislative Report, along with Lori Radke. A Legislative Breakfast is planned for Tuesday, April 6, from 8 – 10 AM. More information will be forthcoming regarding the specifics.

Dave Scanlon from the Secretary of State's Office was present to discuss HB626, which would provide a non-photo ID card for each registered voter with implementation after the 2010 elections. A motion to oppose this bill was made and seconded. Clerks will attend the legislative session on this bill and speak on behalf of the Association against this bill. Dave also discussed the issue of separate ballots for the Town and School at Town Elections.

Anthony Stevens was present and discussed the Federal MOVE Act, which affects UOCAVA ballots for all elections, beginning with the September, 2010 Primary.

Steve Wurtz, from the Division of Vital Records, talked to us about the amount of money owed to the State by Clerks, for over 6 months, for processing vital records. The state statute requires that towns make payments monthly but many towns are not doing so. This could result in those towns being shut off from NHVRIN.

The Vital Records Division is preparing an RFP for a new software system to replace NHVRIN.

Steve informed us that there is now complete information for Births in NHVRIN back to 1986.

OLD BUSINESS:

Regarding the proposed new website, Sue McKinnon called LGC and spoke to them. There will be fees only for the domain name. An agreement was signed by President Clark. Sue will make an appointment with LGC to discuss website specifics.

Rita Eigenbrode has received the additional binders and the Handbook contents have been sent to her electronically by Kathy Seaver. Clerks can order from Rita for a cost of \$20, which is remitted to the Treasurer. They will also be available at all regional meetings and incorporated into the price of the New Clerk's Workshop.

A new motion was made, due to updated information, to make the new price for magnetic name tags \$12.00. Motion passed unanimously.

The new MAAP User Group held its first meeting in January. No further meetings were set up at that time, but anyone who has any concerns or questions should direct them to President Deb Clark.

NEW BUSINESS:

It was decided to set up a formal "Calling Tree" for Executive Board members to use in case of inclement weather, etc. More details will be forthcoming at the March meeting.

We discussed offering scholarships for conference attendance in the Fall. We also discussed having the Regional Co-chairs survey the membership, after elections, to see who is planning to attend the conference and for how long.

Sue McKinnon will be putting together a list of potential sale items for our consideration.

The following dates have been set for Spring Workshops:

Monadnock Region	May 5, 2010
Dartmouth-Lake Sunapee Region	May 12, 2010
Seacoast Region	May 19, 2010
Merrimack Region	May 26, 2010
Lakes Region & White Mountain Region	June 18, 2010

The next NHCTCA Executive Board meeting will be held March 17, 2010, 9:30 AM, at the DMV building.

Motion was made and seconded by several Board members, to adjourn. Meeting was adjourned at 1:20 PM

Respectfully submitted,

Linda M. Hardy,
Secretary