

New Hampshire City and Town Clerks Association
Executive Board Meeting
September 9, 2009

Attendance: Kathy Seaver, Deb Clark, Sue McKinnon, Rita Eigenbrode, Tricia Piecuch, Kimberly Johnson, Jeanette Vinton, Pat Waterman, Deb Cornett, Judy White, Susan Wagoner, Phyllis Thompson, Kathleen Valliere, Theresa Upton and Lori Holmes. Absent from the meeting were Jean Oleson, Linda Hardy and Judy Rogers.

President Seaver called the meeting to order at 11:10 AM.

Secretary's Report

Rita stated she had one correction on the minutes that Denis Parker's name should be with one "n" and not two. Motion by Deb Clark to approve the August 19, 2009 minutes as amended. Duly seconded by Pat. There being none opposed, the motion carried.

Tricia presented minutes from the October 8, 2008 meeting that was held prior to the start of the conference last year by the former Secretary. Motion by Pat to accept the October 8, 2008 minutes. Duly seconded by Phyllis. There being none opposed, the motion carried.

Treasurer's Report

Rita presented the treasurer's report noting we currently had \$29,394.17. Motion by Kathy V. to accept the Treasurer's Report as submitted. Duly seconded by Pat. There being none opposed, the motion carried.

Conference

Pat stated we received \$1,000 from LHS towards hospitality. Other vendor donations that we received were \$100 from BMSI, \$200 from Browns River, \$350 from TD Banknorth and \$100 from University Products. Pat noted that at the beginning of the conference she was going to ask Deb Patrick to come up and introduce all the vendors so that they could be recognized.

Also discussed was whether we should look at charging late fees for registration for the conference as there were many individuals that registered late. This will be further discussed at a conference committee meeting.

Other Business

Tricia mentioned that last week, Sue and Pat talked about the possibility of purchasing a projector for the Association as it could be used at the New Clerk's Workshop, used at the New Clerk Session here at the hotel and also at regionals if needed. Discussion amongst Board members felt that it would be a good purchase for the Association. Pat made a motion for Tricia to look into pricing out a projector and to bring back the information to the Board. Duly seconded by Kathy V. There being none opposed, the motion carried.

Motion by Deb Clark to adjourn. Duly seconded by Kim. There being none opposed, the motion carried.

The meeting adjourned at 11:45 AM.

Respectfully submitted,

Tricia Piecuch
Secretary