

New England Association of City & Town Clerks

Executive Board Meeting

Wednesday, November 19th, 2008

Portsmouth, New Hampshire

The Executive Board Meeting of the New England Association of City & Town Clerks was called to order at 10:10 am by President Diane Trippett at the Portsmouth Sheraton Hotel. Members present were: New Hampshire – Sheryl Eisenberg, Kelli Barnaby, Teresa Williams, Evelyn Connor; Vermont – Pattie McCoy, Linda Spence, Sandy Pinsonault, Elizabeth Jenks; Massachusetts- Catherine Stover, Wilma McDonald; Connecticut- Kate Wall, Irene Masse; Rhode Island – Peggy Long, Marie Twohey; Maine – Denise Hodson, Lucette Pellerin, Anne Szeniaowski, Linda Morrell.

A motion was made, seconded, and unanimously voted to approve the minutes of the previous meeting of April 17th, 2008 as submitted by Secretary Pat Donovan.

Wilma McDonald, Editor, reported that four issues of the newsletter produced revenues of \$2,250. The newsletter now sent electronically is a considerable savings.

Incoming President, Pattie McCoy, presented her proposed budget for the upcoming year. She stated that it would remain the same at \$22,500. The only change would be in the wording under revenue, Pin Sales- will be changed to NEACTC Merchandise. A motion was made, seconded, and so voted to present the budget to the full membership.

Treasurer, Irene Masse, presented her report stating that the association was in good financial shape. Membership was down by 63 clerks. Advertising fees have remained constant with the Newsletter and the savings from the electronic mailing is significant. A motion was made, seconded and so voted to accept the Treasure's report.

Nominating Chairman, Evelyn Connor, presented her report to the board and is made part of the minutes. A motion was made, seconded, and so voted to accept the report as presented for the officers of the executive board.

Conference Committee Reports

Kelli Barnaby, NH Conference Committee Chairman, reported that 191 were in attendance at the conference. She also stated that 5 states received scholarships based on first time attendance and no funding. The state of New Hampshire had no applicants for this scholarship which was disappointing to the committee.

Vermont- 2009 Conference will be held in Manchester Vermont from November 18th – 20th at the Equinox Hotel. Fundraising is in full swing with basket & calendar raffles.

The theme for the conference will be –“Vermont – Green before Green was Cool”The committee is arranging to hold a class in a historic Court House and the President’s Reception at the Vermont Art Center.

Massachusetts -2010 will be held in Salem at the Historic Hawthorne Hotel from November 17th to 19th. The President’s reception will be held at the Essex Peabody Museum. The conference will focus on preservation.

Connecticut – 2011 is looking at several sites which include Mystic and Foxwoods. The date is contingent upon the site. The question was asked of whether a Tuesday thru Thursday would be acceptable. The Association has no set rule on the days just the months. The committee has started fundraising and has a cookbook for sale.

Rhode Island – 2012 is investigating several sites in Providence and will be making a choice soon.

Maine – 2013 has starting looking for locations and asked if clerks would travel to Bangor. Members felt that it was really too far for many to travel. The committee is looking to have a location that would house all attendees at the same location.

New Business:

Members discussed the November election and how busy it was for everyone. There was discussion of having a networking day on the web. Other ideas included having a group from each state discuss election procedures.

All business being conducted a motion was made, seconded and so voted to adjourn the meeting at 11: 40 am.

Respectfully submitted;

Patricia Donovan, Secretary