

NEW ENGLAND ASSOCIATION of CITY & TOWN CLERKS
EXECUTIVE BOARD MEETING
LEDYARD, CONNECTICUT
NOVEMBER 16, 2005

The meeting was called to order at 10:10 am by President Leslie Cotton. Members present were Peggy Long, Ellen Dupont, Diane Trippett, Leo Bernier, Lucette Pellerin, Catherine Stover, Marie Crimmins, Irene Masse, Catherine Nurmi, Flo Ann Dango, Anne Irons, Elizabeth Crowley, Susan Mooney and Wilma McDonald. Committee members present were Dee Ann Brennan, Laura Francis, Joe Campose , Tanya Lane and Pattie McCoy.

A motion was made, seconded and so voted to accept the Secretary's report as submitted.

The Treasurer, Irene Masse, submitted her report showing total deposits of \$20,465; total debits of \$16,434.41; a balance carried forward of \$4030.59 total balance on hand of \$7,671.25. A motion was made, seconded, and so voted to accept the treasurer's report as submitted.

Pattie McCoy gave her report from Region I. She attended the Arlington, VA meeting at which time they toured the Access Center for which IIMC is paying \$5,000 a month rent. It was not being utilized at all for several months. There is talk of having the 2010 Conference out of North America, maybe Australia or North Africa. Right now there is a new Director of Education and everything seems to be in disarray. Hartford was mentioned as a site for a conference because of its international airport and it is an up and coming city.

Laura Francis, Chairman of the Technology Committee reported that the new website was up and running and there would be a formal presentation on Thursday of the Conference. She thanked Sue Mooney and Jane Chew for all their hard work on the project. Qsend Technology has been very accommodating with education, information and member services. Laura and her committee felt that the committee should be restructured to include a Webmaster position, and that the position should be on the Executive Board. Laura brought forth the name of Susan Mooney due to her expertise. A motion was made, seconded, and so voted to have a Webmaster on the Executive Board and to appoint Sue Mooney to the position.

The Board had some discussion regarding a stipend for this position. It was felt that this position would require a commitment of time. A motion was made, seconded and so voted to set the stipend at \$800 for the position of Webmaster.

President Leslie Cotton stated that Laura Francis had gone above and beyond in research and getting the very best for the New England site. The Executive Board has \$600 in the conference education line item and she felt this should go to Laura. A motion was made,

seconded, and so voted to award this stipend to Laura Francis, Chairman of the Technology Committee.

Board members had a discussion on appointing a Webmaster from each state to be on the information/technology committee. If the system does not work it can be changed. It was stated that all clerks in Maine and New Hampshire would be connected to the Internet. Qsend has been given NewEngland.org. as the website address.

Tanya Lane, Chairman of the Nominating Committee presented the slate of officers for consideration to the Executive Board. President- Elizabeth Crowley, 1st VP – Lucette Pellerin, 2nd VP – Diane Trippett , 3rd VP – Barbara Oles, 4th VP – Catherine Flanagan Stover, 5th VP – Kathryn Wall, Secretary -Patty Donovan and Treasurer- Irene Masse. Nominees for Board of Director for a 3 year term are: Margaret Long-RI, Patti Dubois-ME, Kelli Barnaby – NH, Beth Jenks- VT, Beverly Litchfield – MA and Catherine Nurmi – CT. A motion was made, seconded and so voted to present the slate of officers to the membership at the annual meeting as submitted.

Membership Chairman, DeeAnne Brennan, reported that NE has two dozen new members. She also stated that the sending of application forms should be coordinated with each state and we should be working from the same directory. President Cottonstated that a new membership directory will be printed and mailed to all members. A motion was made, seconded, and so voted to accept the report as submitted.

Legislative Committee Chairman, Joe Camposeo, reported that CT has had great success and it is anticipated that with the Website we will strengthen state & federal relations. He stated that use of the website will make the NE Association stronger.

Kathleen Quin, Chairman of the NEMCI&A, reported that for 20years we have signed a contract with Salve and this year it was \$19,000 more than the Board thought the bill would be. Fortunately the money was available. It was felt that the fees would be out of reach for many to attend the institute; therefore a search committee was formed to find a new home for the NE Institute. Several quotes were received and the best suited is St.Michael's of Vermont. Salve will keep increasing their prices. President Cotton stated that Kathy has done a wonderful job. NE is the sponsor of the institute and this is what makes our group special. The faculty will go anywhere the Board decides to go. The matter was taken under advisement.

Diane Trippett presented a resolution to Board seeking adoption of the requirement of a voter verified paper trail for election. The secretary of state of New Hampshire offered the resolution so that New England states would present a united front regarding paper ballots. The matter was taken under advisement.

Conference Committee Reports:

2006 – Rhode Island – dates have been set with the Newport Marriott for Nov. 15th – 17th.

The President's reception will be held at the Rosecliff Mansion.

The logo is “Sail thru the Sea of Technology”

2007 – Maine- Nov.14th – 16th at the Cliff House, Ogunquit

2008 – New Hampshire – Nov. 18th – 20th at the Sheraton in Portsmouth

2009 - Vermont - Looking into the Equinox sometime in November.

2010 – Hoping to have the Conference on Nantucket.

The meeting was adjourned at 11:30 am for lunch with the NEMCI Board and New England State Presidents.