

**NEW ENGLAND ASSOCIATION OF CITY & TOWN
CLERKS
EXECUTIVE BOARD MEETING
MARCH 30, 2006 – BURLINGTON MASS. LIBRARY**

President, Betty Crowley, called the meeting of the NE Executive Board to order at 10:30 a.m. with the Pledge of Allegiance. Members present: Peggy Long, Leslie Cotton, Susan Mooney, Irene Masse, Wilma McDonald, Catherine Nurmi, Patty Donovan, Lucette Pellerin, Leona Mainville, Ellen Dupont, Elizabeth Jenks, Linda Jette, Patti Dubois, Kelli Barnaby, Barbara Oles, Sandra Pinsonault, Clyde Jenne, Madie Daoust, Beverly Litchfield and Anne Irons.

A motion was made and seconded to accept the minutes of the previous meeting as submitted.

Treasurer, Irene Masse, reported that the Budget is \$23,500. The Balance right now is \$4,376 with dues being collected in July and the budget running from November.

Newsletter Editor, Wilma MacDonald, reported that the deadline for the newsletter is May 1st and it should be going out the end of May. Conference Registration may be included in the newsletter along with dues notice.

NEMCI Chairman, Kate Wall was unable to make the meeting due to other commitments. Leslie Cotton reported for the Board. NEMCI members have been meeting on line and the process is working very well. The board is able to have more meeting to prepare for the institute new location of St. Michaels in Vermont. There has been a very good response and all has been going very well. The Board is interested in feedback as to the timing if the institute. Payment would be appreciated as soon as possible with registration prior to July 1st.

Leslie Cotton also reported on the Region I Meeting that was held in New Paaltz, NY. Patty McCoy and Tina Stuart hosted the event. Seminars were held on cyber security and records management.

Director, Patty McCoy stated that each clerk must save all education materials for certification or recertification. CMC's must be recertified every 4 years. Conferences and meeting are very important because networking is education.

Webmaster, Susan Mooney reported that she met for a training session with the Technology committee and all but one member were present. Laura Francis helped with the state webmasters and asked each for updates. A link will be created for state websites and there will be online conferencing for webmasters.

President Betty Crowley thanked former president, Leslie Cotton, who made this happen for the association.

Conference Reports

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The 2006 Conference will be held in Newport, Rhode Island on November 15th – 17th. A “Gatsby” Presidents Reception will be held at Rose Cliff with a wine tasting and tour of the mansion. The theme will be “Sailing Through a Sea of Technology”. The Website will have all the information.

The 2007 Maine Conference will be held November 14th – 16th at the Cliff House in York, Maine.

The 2008 New Hampshire Conference will be held at the Sheraton Harborside, on November 18th – 20th.

The 2009 Conference will be held in Vermont.

The 2010 Conference is slated to be held on Nantucket if possible.