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New England Association of City & Town Clerks Executive Board Meeting November 15, 2006 Newport RI

The Executive Board Meeting of the New England Association of City & Town Clerks was called to order at 10:20 am by president, Betty Crowley.

A motion was made, seconded, and so voted to approve the secretary's report as submitted.

Treasurer, Irene Masse, submitted the appropriation summary to date. She reiterated that the budget runs from November to November and the bills and dues are scheduled for July. The bills have not been paid on time. This is because the dues have not been coming in as usual. The revenues have not kept up with expenses. The budget is for \$25,300. and income to date is only \$9,000. Many members have not paid their dues. The dues voucher was sent in the newsletter and there has been no further communication with the membership until a memo was sent via e-mail on Tuesday (Nov. 14th) regarding non payment of dues. An auto reminder will be put on the website.

The mailing of the newsletter has become a great expense that the association can no longer afford. The treasurer suggested that it be e-mailed & put on the website. Each state president may be able to help NE by e-mailing their state clerks the NE Newsletter. A motion was made, seconded and so voted to e-mail and place on the website the newsletter. The newsletter will no longer be mailed to clerks, with the exception of those who do not have the technology.

The Board members had a discussion as to changing the FY to run from Jan. thru Dec. and to facilitate this for the first year and 18 months; dues would be sent from July thru Dec.

This would take a by-law change and will be brought to the membership at the Annual meeting. A motion was made, seconded and so voted to present this change to the membership. A motion was made, seconded and so voted to accept the treasurer's report as submitted.

Proposed Budget:

The proposed budget will be put together by the in-coming president and the treasure to be presented at the Annual Meeting for approval.

Webmaster Report:

Susan Mooney reported that training session with the state webmasters have gone very well. Donna Kely is the new webmaster from Vermont and Rhode Island still needs to appoint a webmaster.

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NEMCI Report:

Kate Wall reported that St. Michaels University in Vermont was very welcoming to the clerks and financially it was a substantial savings. The faculty was also very supportive of the move. Kate Wall stated that it is the Clerks; it is NEMCI; not the location. The institute and academy will be held July 15th – 20th, 2007. It was mentioned that later in the year would be better since some states have a conflict with the beginning of July.

Nomination Committee:

Patty Donovan, Secretary presented the slate of officers for 2007/2008 as follows: President- Lucette Pellerin – President, Diane Trippett – 1st Vice President, Barbara Oles – 2nd Vice President, Catherine Flanagan Stover – 3rd Vice President, Kathryn Wall – 4th Vice President, and Margaret Long - 5th Vice President. New Executive Board members are: 3 yr term from Maine, Anne Szeniewski, 3 yr term from New Hampshire, Joseph Gray, 3 yr term from Vermont, Sandra Pinsonault, 3 yr term from Massachusetts, Helen Christian, 3yr term from Connecticut, Ellen Dupont, 3 yr term from Rhode Island, Maureen Smith and the two yr term from Rhode Island, Marie Twohey.

A motion was made, seconded and so voted to approve the report as submitted.

Conference Committee reports:

Maine – 2007 – Lucette Pellerin stated that the committee is doing very well. The conference will be held at the Cliff House in Ogunquit on November 14th – 16th. Education courses have been set. Gender Communication, Negativity in the Workplace and Leadership to name a few. The president's reception will be casual and details are still being worked out.

New Hampshire – 2008 – Diane Trippett reported that the conference will be held on Nov. 19th – 21st at the Sheraton Harborside in Portsmouth.

Vermont-2009 – Barbara Oles has booked the Equinox for the 18th thru the 20th of November.

Massachusetts – 2010- Catherine Stover has set a tentative date of November 17th thru the 19th at the Harbor House or White Elephant on Nantucket.

Being no unfinished business or new business, a motion was made, seconded and so voted to adjourn the meeting at 11:35 am.